

Trustees & Fiscal Officer
(513) 722-3400

Zoning
(513) 722-3400

Service Department
(513) 722-4600



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Police
(513) 722-3200

Fire & E.M.S.
(513) 722-3473
or
(513) 722-3500

**Special Meeting – Goshen Township
Board of Trustees
Monday, November 10, 2014
6:00 PM
2015 Budget Discussion**

Meeting Minutes

Opening

Roll Call

Fiscal Officer Cheryl Allgeyer

Trustee Corcoran called the meeting to order at 6:00 PM and roll was taken.

Trustee Lisa Allen – Present

Trustee Claire Corcoran – Present

Trustee Lois Pappas Swift - Present

In Attendance: Fiscal Officer Cheryl Allgeyer and Service Director Bob Seyfried

Adoption of Agenda

410-2014 Trustee Swift motioned to adopt the agenda. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

New Business

Service Department 2015 budget draft

Service Director Seyfried presented service department 2015 budget draft #1, copy is attached for reference.

Fund 2021 – Gas tax

Service Director Seyfried stated one truck is in need of repairs and that the contracted service line item was increased to account for salt purchase. Director Seyfried stated salt purchase was reallocated from operating supplies line item in 2014 to contracted services line item in 2015.

Fund 2031 – Road & Bridge

Service Director Seyfried stated the contract services line item was increased to account for road paving in 2015 since no paving was completed in 2014.

Fund 2041 – Cemetery

Service Director Seyfried stated that the salary line item had been decreased to account for 2 employees, three times a week and the process to open and close a grave has been streamlined so it takes less time than in the past. Director Seyfried increased operating supplies line item to account for concrete expense for marker foundations. Trustee Corcoran inquired if the expense of Pontem software would increase; Director Seyfried replied it would not increase. Trustee Swift inquired if there would be a need for a mausoleum; Director Seyfried replied that a mausoleum has too many expenses associated to maintain along with strict federal and state regulations.

Fund 2231 – Permissive MVL tax

Service Director Seyfried stated that the salary line item had been increased to account for 2 employees who would not be working in the Cemetery for 2 days would be working on the roads. Director Seyfried stated that uniform & tool line item might possibly decrease in 2015 by \$2,000.00 due to a new Aramark contract. Trustee Corcoran inquired if the service department used winter shirts; Director Seyfried replied they had not used winter shirts in the past. Trustee Swift inquired who would do the embroidery for the winter coats; Director Seyfried replied no embroidery would be done.

Service Director Seyfried stated he will wait to see how winter plays out before using any additional salt for 2015 and is looking into possibly purchasing sand to mix with salt to be applied to certain roads. Trustee Swift inquired where the sand would be stored; Director Seyfried stated sand would be stored next to the salt barn. Director Seyfried stated the sand would give additional grit to the road and reduce the salt usage. Trustee Allen inquired if all possible expenses were needed would you need \$53,000.00 in unencumbered funds; Director Seyfried replied yes, but waiting to see if \$14,000.00 would be needed for additional salt purchase. Trustee Swift inquired if a list of streets scheduled to pave in 2015 could be posted to the Township's website; Director Seyfried replied that he would prefer to wait until budget is approved and paving bids have been returned before posting to the website. Trustee Corcoran stated she would like to look into the usage of unencumbered funds.

Community Center

Service Director Seyfried presented a cost analyses in keeping the community center available to the public and with the current 2014 rentals through the end of year the Township is currently taking a loss of (\$1,535.33) of expense over rental revenue. Trustee Swift inquired why the water expense was so high; Director Seyfried stated that renters leave the sinks and toilets running. Trustee Allen inquired could there be a water leak; Director Seyfried stated he has had the county out to inspect for leaks several times and that none have been found. Director Seyfried stated that the community center needs multiple repairs, most importantly a

roof repair at the cost of \$8,200.00 which must be done. Trustee Corcoran inquired if this is the facility that the service department would like to use; Director Seyfried replied it was and that he would like to close the community center and install garage doors and use it for service. Trustee Corcoran inquired if trucks are de-salted before pulling into the building; Director Seyfried stated the trucks are washed off outside before being pulled in. Trustee Corcoran stated it is nice to have a community center for the public and would like to look into this discussion further.

Community Forum

Mr. Jeff Corcoran – Goshen, OH

Mr. Corcoran stated that budget filings are filed by the Fiscal Officer and that Trustees approve an operational budget and that the Administrator is responsible for the operational budget. Mr. Corcoran inquired if the Trustees review actual numbers in 2014; Fiscal Officer Allgeyer replied that Trustees and Department Managers are provided actual expenses on a monthly basis for their review.

Adjournment

411-2014 Trustee Allen motioned to adjourn the Special Meeting of the Board of Trustees at 6:50 PM. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Respectfully Submitted by:


Cheryl Allgeyer, Fiscal Officer


Goshen Township Trustee

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